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Intern Position Requirement Form

Department: Operations	
STUDENT REQUIREMENTS:	
Major: Business/Engineering	
Year (Please check one if it is of importance to project): <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input checked="" type="checkbox"/> Junior <input type="checkbox"/> Senior	
Specific Experience, Course Requirements, Technical Skills: Operations Management or related course Or Introduction to Basic Electronics	
Brief Details of Project(s): 1. We have a large disconnect between what part numbers are in PLS.Web and what should be in PLS.Web, We use EZ-Label. Intern will analyze the scope of this disconnect and work with IT to correct 2. Improve training process and develop a training manual for the MFG area.	Estimated Length of Project: 1 Month 1 Month
Student duties & responsibilities for project: 1. Harmonize mfg label printing system between PLS. Web and Easy Label. 2. Define requirements for MFG training manual, and coordinate with Communications to develop training manual.	
Project Contact Person: (If school has questions regarding student fit)	Phone Extension
Project Mentor	
Weekly hourly requirements: 40 hrs	

Apply online at: <https://apps.irecruit-us.com/82/listings.php> or email/mail cover letter/resume to:

Patricia A. Marrero, Organizational Development Manager
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