



## U.S. DEPARTMENT OF COMMERCE

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### Internship Program for Postsecondary Students ANNOUNCEMENT

#### **GENERAL INFORMATION**

The U. S. Department of Commerce (DOC)-Internship for Postsecondary Students Program \*anticipates having approximately 13 internships available during the Spring 2011 Session. Ten of the internships are for graduate and three are for undergraduate students. Internships will be in the Washington, D.C metro area. Selected applicants will intern for up to 15 weeks beginning as early as 03 January 2011. Internships require either part time (20-24 hours per week) or full time (40 hours per week). These internships offer opportunities to participants for hands-on education and training related to their fields of interest and those of the DOC.

Disciplines of Interest and number of internships include the following:

- 1) Electrical or electronic engineering (one internship for a graduate student)
- 2) Economics, business, political science, public administration and regional or urban planning (four internships for graduate students)
- 3) Computer science, computer engineering, telecommunications or mathematics (one internship for an undergraduate student)
- 4) International affairs, international trade, government, law or business (two internships for graduate students)
- 5) Business, international relations or economics (three internships for graduate students)
- 6) International affairs/trade, government, law or business (two internships for graduate students)

Full time undergraduate interns receive a weekly stipend of \$500; graduate interns receive \$600. Part time interns receive a weekly stipend prorated based on the number of hours they participate per week. In addition, both undergraduate and graduate interns receive a \$150 weekly housing allowance, plus limited travel reimbursement and accidental medical expense coverage.

#### **ELIGIBILITY REQUIREMENTS**

- U.S. Citizenship
- Enrolled undergraduate or graduate students
- Submit a completed application form plus all supporting documents by no later than 15 November 2010

#### **APPLICATION FORMS, SUBMISSION INFORMATION AND DEADLINE**

Application form (PDF, doc and docx) and more information can be found at this web site:

<http://see.orau.org/ProgramDescription.aspx?Program=10038>

Your completed application form, unofficial transcript from each college or university attended, resume, and two letters of reference must be faxed to Alicia Wells at (865) 241-5220. NOTE: If selected, you will be required to submit official transcripts to be appointed.

#### **APPLICATION DEADLINE IS 15 NOVEMBER 2010.**

\*This program is managed by the Oak Ridge Institute for Science and Education (ORISE) for the Department of Commerce through a Cooperative Agreement with the U.S. Department of Energy (DOE). ORISE is managed by Oak Ridge Associated Universities (ORAU) under DOE contract number DE-AC05-06OR23100.