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### **October 1, 2007 Simon Lever LLP**

#### **Staff Accountant**

- Simon Lever LLP provides bottom line value to our clients through innovative accounting, business consulting and technology solutions. We have an opening for a self-motivated professional with 0-3 years of public accounting experience. Positions in Accounting and Auditing or Tax department include analysis of financial records, preparation of financial statements, business and individual tax returns. We offer a challenging, dynamic and professional environment with excellent compensation, benefits and opportunities for advancement.
- Bachelor's degree candidate in Business Administration or Accounting

**For more information visit:** [www.simon-lever.com](http://www.simon-lever.com)

Email your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than September 17, 2007

### **October 2, 2007 Rager, Lehman & Houck**

#### **Junior Accountant**

- Rager Lehman & Houck, P.C. is a regional accounting firm with offices located in Hanover, PA; Westminster and Frederick, MD. We are looking for new team players with positive attitudes and innovative ideas, who want to experience our exciting work environment, learn new skills, and work with creative professionals to provide awesome service to our clients. Some of the services you will learn to perform include, but are by no means limited to, audits, reviews, compilations of financial statements and tax preparation and planning. You should expect to participate in a variety of challenging engagements and interact with a widely diverse client base.
- 3.2 or higher GPA
- Bachelor's degree candidate in Accounting with the intention to sit for the CPA Exam as soon as possible

**For more information:** [www.rlhcpa.com](http://www.rlhcpa.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than September 18, 2007

### **October 3, 2007 Reinsel Kuntz Leshner LLP**

#### **Staff Accountant, Tax Services**

- Under the general supervision of partners and managers, Staff Accountants have the capability to perform a wide variety of diversified accounting and/or tax assignments by providing quality client service and maintaining profitable client relationships through competent completion of engagement assignments. Performance is based on the quality of work, applications of accounting knowledge, and the ability to meet time constraints.
- Bachelor's degree candidate in Business, Accounting or Finance
- Ability to work toward obtaining a PA Certified Public Accountant's (CPA) License

#### **Staff Accountant, Audit Services**

- Under the general supervision of partners and managers, Staff Accountants have the capability to perform a wide variety of diversified accounting, auditing, and/or tax assignments by providing quality client service and maintaining profitable client relationships through competent completion of engagement assignments for Audit Services and other departments.
- Performance is based on the quality of work applications of accounting knowledge, and the ability to meet time constraints.
- Bachelor's degree candidate in Business, Accounting or Finance

- Ability to work toward obtaining a PA Certified Public Accountant's (CPA) License

#### Intern, Tax Services

- Under the general supervision of more experienced personnel, Interns are responsible for performing basic bookkeeping and accounting tasks, primarily the preparation of various types of tax returns utilizing client records. Performance is based on the quality of work, application of accounting/tax knowledge and firm procedures, and the ability to meet time constraints.
- Has attained sophomore or higher status in a program leading to a Bachelor's degree in Accounting or related field
- Valid PA Driver's License

**For more information:** [www.rklcpa.com](http://www.rklcpa.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than September 19, 2007

#### **October 4, 2007 Herbein & Co.**

##### Staff Accountant

- The work of the Staff Accountant is the foundation on which the work of others is based. Record transactions in journals, classify postings, total and cross-total entries for a period Post journal to ledger and balance Prepare simple financial statements using provided format Reconcile bank accounts and trace discrepancies Prepare corporate, partnership and individual income tax returns Review internal control Draft reports, including footnotes Classify accounts for financial statement presentation Inspect securities owned verifying cost and present values and review the form in which the title is held Various other functions and responsibilities
- Bachelor's degree candidate in Accounting
- Basic knowledge of accounting, tax and computer subjects
- Ability to work toward passing the uniform CPA exam

**For more information:** [www.herbein.com](http://www.herbein.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than September 20, 2007

#### **October 5, 2007 Beard Miller Company LLP**

##### Staff Accountant

- Staff Accountants are responsible for general accounting knowledge and day-to-day interactions with client personnel. Responsibilities include workpaper documentation, financial statement preparation, analytical review, and general written correspondence.
- Bachelor degree candidate in Accounting

##### Internships

- Interns are responsible for general accounting knowledge and day-to-day interactions with client personnel. Responsibilities include workpaper documentation, financial statement preparation, analytical review, and general written correspondence.
- Interns must have at least 5 semesters completed, and be in junior status
- Spring internships run from January to April and summer internships run from June to August

**For more information visit:** [www.bmcvision.com](http://www.bmcvision.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than September 21, 2007

#### **October 8, 2007 Brown Shultz Sheridan & Fritz**

##### Accounting & Auditing Staff Accountant

- **Technical Effectiveness:** understanding most of the important aspects of client's business and a working understanding of client's accounting system, effectively build skills in microcomputer software **Analytical Ability and Judgment:** recognizing problems, attempts to formulate solutions and bring them to the attention of senior/supervisor, distinguish between material and immaterial items **Communication skills:** expresses basic accounting, auditing and business issues clearly and concisely, working papers are understandable, legible, clear and effective

Practice Management, Development and Motivation of Others, Client Relations, Practice Development, Self Development and Support of Firm

- Bachelor's degree candidate in Accounting

**For more information visit:** [www.bssf.com](http://www.bssf.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than September 24, 2007

### **October 16, 2007 Nationwide**

Ranked for two years straight on the Best Places to Work in PA 2005 and 2006 lists, consists of three core businesses: domestic property and casualty insurance, life insurance and retirement savings, and asset management.

#### Underwriter – Trainee (Personal Lines)

- Learn how to accept, reject, retain and classify/price risks, authorize the issuance of approved contracts and coverage, and interpret these forms and establish coverage as needed.
- Positions are available to those who are able to work full time in the U.S. Nationwide is unable to sponsor individual work visas.
- Undergraduate studies in Insurance, Risk Management, Economics, or Business Administration preferred.

#### Casualty Claims Trainee

- Develop the skills and acquire the knowledge necessary to investigate and resolve personal lines auto liability/bodily injury claims via telephone or face-to-face investigation or negotiation.
- Positions are available to those who are able to work full time in the U.S. Nationwide is unable to sponsor individual work visas.
- Undergraduate studies in Insurance, Risk Management, Economics, or Business Administration preferred.

**For more information visit:** [www.nationwide.com](http://www.nationwide.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than October 2, 2007

### **October 17, 2007 KPMG**

#### Audit Positions

- KPMG, a leading provider of audit, tax and advisory services, is seeking individuals with effective communication, leadership and time management skills for its Audit and Accounting practice. Successful candidates possess strong technical ability to meet our business objectives. KPMG professionals work as a team and strive for personal effectiveness and professionalism to maintain excellent client KPMG serves clients within 10 Industries sectors: Banking and Finance; Communications and Media; Electronics, Software and Services; Energy and Chemicals; Foods, Retail and Distribution; Global Manufacturers; Healthcare and Pharmaceuticals; Insurance; Public Sector; and Real Estate
- Bachelor's of Accountancy candidate from an accredited college/university

#### Associate Positions

- KPMG's Federal Tax Services Practice is a resource for clients that need help complying with the latest IRS rules and regulations. Our tax professionals who handle federal tax issues bring the experience and commitment necessary to deliver tax compliance and advisory services to help meet our clients' specific needs. KPMG serves clients within the following areas: Compliance and Advisory Services; Accounting Methods and Credit Services; Mergers and Acquisitions; Tax Controversy Services; Tax Management Services; Tax Planning for Tax-Exempt Organizations
- Bachelor's of Accountancy candidate from an accredited college/university

**For more information visit:** [www.kpmg-campus.com/reg](http://www.kpmg-campus.com/reg) to complete KPMG's required eApplication

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than October 3, 2007

## **October 23, 2007 PriceWaterhouseCooper**

### Assurance Associate (Entry Level and Internship Positions)

- Learning takes place through interaction on the job with colleagues and clients, through formal training programs, and through the insights provided by mentors and coaches. PWC is all about our people, encouraging high performance and quality - that's why we hire the best. We look for individuals who are ready to be challenged, to team with others in a diverse organization, to take responsibility for their personal growth, and to help our firm operate at the highest level of quality and integrity in our complex business environment.
- Accounting degree candidate

### Tax Associate (Entry Level and Internship Positions)

- You'll begin building your career with broad-based client experiences that will help lay the foundation for you to become a credentialed professional. You'll work with some of the world's largest organizations, serving public and private companies from all sectors, including financial services, technology, consumer products, pharmaceuticals, and entertainment and media. As your career progresses toward Manager level, you will develop specialized skills and experiences in a particular tax area, whether it's federal, state and local, international, transfer pricing, or mergers and acquisitions. You'll gain this specialization through active participation on a wide range of projects that will allow you to see where your greatest talents and interests lie. In addition to on the job learning, you will also receive customized training throughout your career, which has been developed to help you become a leading tax professional.
- Accounting degree candidate

**For more information visit:** [www.pwc.com/lookhere](http://www.pwc.com/lookhere)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than October 9, 2007

## **October 25, 2007 Wouch Maloney & Co., LLP**

### Intern and Junior Accountant

- Wouch, Maloney & Co., LLP seeks bright, articulate, conscientious accounting majors and graduates to launch their public accounting careers with our expanding CPA firm. Our main office is located in the northern suburbs of Philadelphia.
- Accounting major - the candidate should expect to graduate 12/07 or 5/08

**For more information visit:** [www.wm-cpa.com](http://www.wm-cpa.com)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than October 11, 2007

## **October 30, 2007 Enterprise Rent A Car**

### Management Training Program

- Sales, Management, Marketing, Retail, Customer Service, Fleet Management As a Management Trainee you'll learn to run a profit center, manage people and grow your own fast-paced business. A chance to run your own business and share in the profits you help create Develop highly marketable skills and training in business, management, sales and service Rapid promotion based on performance A fun, team-oriented workplace
- Bachelor's degree candidate

**For more information visit:** [www.enterprise.com/careers](http://www.enterprise.com/careers)

E-mail your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than October 16, 2007

## **November 6, 2007 APR Supply**

### Management Trainees

- Bachelor's degree candidate

**For more information visit:** [www.aprsupply.com](http://www.aprsupply.com)

Email your resume to [careerservices@etown.edu](mailto:careerservices@etown.edu) no later than October 23, 2007