



# Elizabethtown College

Human Resources

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To: All Employees

From: Nancy E. Florey, Associate Vice President for Human Resources

Date: May 3, 2010

Subject: Holiday Schedule for 2010-2011

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The following has been established as the holiday schedule for 2010-2011:

Independence Day	Monday, July 5, 2010
Labor Day	Monday, September 6, 2010
Thanksgiving	Thursday, November 25, and Friday, November 26, 2010
Christmas through New Year's	2:30 p.m. (following the Holiday Luncheon) on Wednesday, December 22, 2010, and return Monday, January 3, 2010
Good Friday & Easter Monday	Friday, April 22, and Monday, April 25, 2011
Memorial Day	Monday, May 30, 2011
Independence Day	Monday, July 4, 2011

College offices are closed during the holiday. Areas that will be open are those that have critical public functions, such as Campus Security. Specific hours may vary based on department (i.e., Facilities Management, Dining Services, etc.).