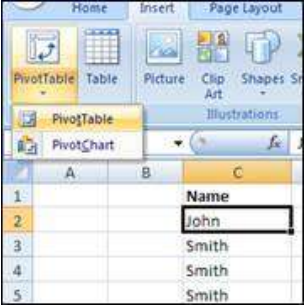



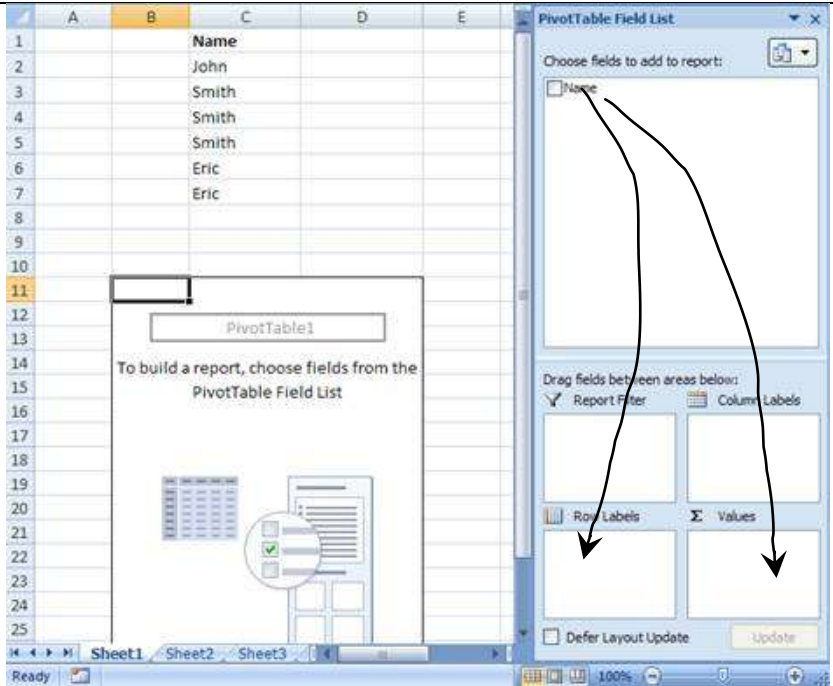
## Count the Number of Occurrences of a Name in a Column – Pivot Table Does the Job

	A
1	Names
2	john
3	smith
4	smith
5	smith
6	eric
7	eric

	A	B
1	Names	#Times Listed
2	john	1
3	smith	3
6	eric	2

- To set up the pivot table, make sure your list has titles to columns. "Name" in the example.
- Then select any cell in the list (not the title cell)
- Click the Insert tab
- At the beginning of the insert ribbon, you will see PivotTable  
Click the list arrow and select PivotTable
 
- Excel will guess at the data range which is usually correct if you don't have any blank rows or columns in your list.
- Choose where the pivot table will appear. The example places it on the same worksheet as the data. But usually it is put on a new sheet because the data list is so long.
 
- After you click OK, a task pane appears on the right.

8. Drag the row field, in this case Name, to the row labels section. Then drag the Name field to the Values section. Because it is a text field, it will count the occurrences of a name.



9. Result

