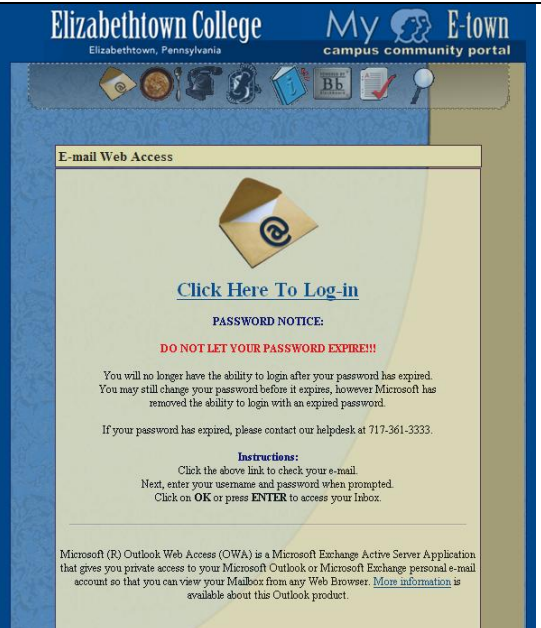
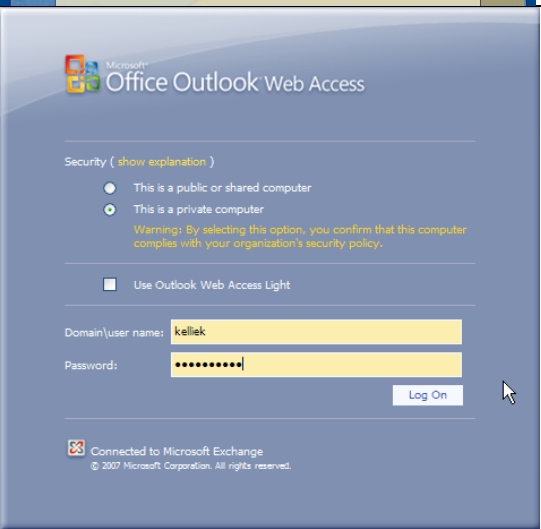
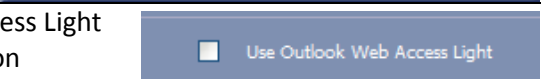
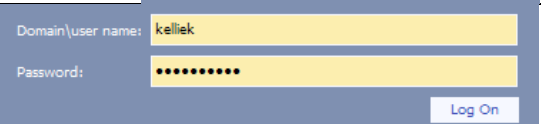


How to Log On to Outlook Web Access

1.	<p>Use Internet Explorer on a PC or Safari on a Mac ...</p> <p>If you use Mozilla Firefox, you must install IE Tab Options https://addons.mozilla.org/en-US/firefox/addon/1419 and add https://mail.etown.edu to the list of enabled sites on Sites Filter if you want to use the full version and not the light version</p>	
2.	<p>Go to the following address: http://mail.etown.edu Do not use an existing bookmark if it doesn't use the above address</p>	
3.	<p>Click the link – “Click Here To Log-in”</p>	
4.	<p>At home or your office: select “This is a private computer”</p> <p>At an internet café or public library: select “This is a public or shared computer”</p> <p>Note: After 5-10 minutes of inactivity on a PUBLIC computer, you will be required to enter your username and password again</p>	
5.	<p>If you are a PC user, uncheck Use Outlook Web Access Light If you are a Mac user, you must use the Light version</p>	
6.	<p>Enter your college network username Enter your password Click Log On</p>	

7. Successful log on using the full version

